

# Notice of lessor's intention to sell premises (Form 10)

Residential Tenancies and Rooming Accommodation Act 2008  
(Section 198)



This form is given to the tenant/s to advise them of the intended sale of the property.

It must be given to the tenant/s before or when an [Entry notice \(Form 9\)](#) is given to show prospective purchasers the premises. A selling agent (called a secondary agent) must give a copy of this form to the renting agent before entry can occur.

Any secondary agent who wishes to enter the premises must provide an [Entry notice \(Form 9\)](#) to the tenant/s and renting agent every time they wish to enter.

A secondary agent must show the tenant/s written evidence of their appointment, if asked, before entry can take place.

If a Notice to leave (Form 12/R12) or a Notice of intention to leave (Form 13/13) is also issued, limits apply to entry frequency. For more information visit our [Entry to the property webpage](#).

## 1 Address of the rental premises

	Postcode

## 2 Details of the lessor/renting agent

Full name/trading name			
Postal address		Postcode	
Phone		Email	

## 3 Notice issued to

Full name/s

1.	
2.	
3.	

## 4 Details of the selling agent

Full name/trading name			
Postal address		Postcode	
Phone		Email	

## 5 Details of sales strategy

In selling this property, it is proposed that the following sales strategy will be employed.

Note: Open houses and on-site auctions are not allowed unless the tenant/s agree in writing.

No photographs or images showing the tenants' possessions can be used in advertising the premises, unless the tenant/s agree in writing.

Advertise     Signage     Open house     On-site auctions

Other

(please specify):

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## 6 Notice issued on

Day	Date	Method of issue (e.g. by post, in person)
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 7 Signature of the lessor/renting agent

Print name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 8 Signature of the secondary agent

Print name	Signature	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Other languages:** You can access a [free interpreter service](#) by calling the RTA on 1300 366 311 (Monday to Friday, 8:30am to 5:00pm).

**Do not send to the RTA—give this form to the tenant/s, keep a copy for your records.**

